

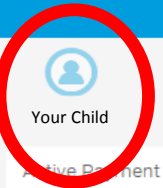


How to Book Your Child into Breakfast Club (via ParentPay)

5 Simple Steps

September 2018

Welcome.



Click your child's name

- Your Child
- Add a child
- Active Payment items
- Historic Payment items
- Transaction history
- Add a child
- View school and caterer
- ParentPay support

Dinner money balance: £4

Pay for meals

Pay for other items

[View all items](#) [Set up Parent Account](#)

Lunchtime meal activity

Date	Child	Details	Amount
Tue 04		Lunch time	£2.45
Mon 03		Lunch	No meal
Fri 31		Lunch	No meal
Thu 30		Lunch	No meal
Wed 29		Lunch	No meal

Alerts & communications

Date	Subject
23 Jul 18	Email - Dinner money reminder
11 Jul 18	Email - Dinner money reminder
09 Jul 18	Email - Dinner money reminder
05 Jul 18	Email - Dinner money reminder

[View all alerts & communications](#)

Recent payments

Welcome.



Your Child Add a child

- Home
- Child's page
- Child profile
- Bookings**
- View menus and choices

Click 'Bookings'

The Dell Primary School

Payment items

Dinner money balance: £4

Breakfast Club Balance: £17.00 Childcare Element of Breakfast Club	1.00	View
Lunch Payments for The Dell Primary School Balance: £42.70 £2.45 per meal w.e.f. summer term 2018	2.45	View

[View all payment items](#)

Lunch meal activity

Date	Taken	Details	Amount
Sep 06	✗	Lunch	
Sep 05	✓	Lunch	
Sep 04	✓	Lunch	
Sep 03	✗	Lunch	
Aug 31	✗	Lunch	

[View menus and choices](#)

The Dell Primary School



Welcome.



Your Child Add a child

- Home
- Child's page
- Child profile
- Bookings
- Make or view bookings**
- Unpaid bookings
- View menus and choices

The Dell Primary School

Payment items

Dinner money balance: £42.70

Breakfast Club Balance: £17.00 Childcare Element of Breakfast Club	1.00	View
Lunch Payments for The Dell Primary School Balance: £42.70 £2.45 per meal w.e.f. summer term 2018	2.45	View

[View all payment items](#)

Lunch meal activity

Date	Taken	Details	Amount
Sep 06	✗	Lunch	
Sep 05	✓	Lunch	
Sep 04	✓	Lunch	
Sep 03	✗	Lunch	
Aug 31	✗	Lunch	

[View menus and choices](#)

The Dell Primary School



Click 'Make or View Bookings'

Welcome



Your Child +
Add a child

- Home >
- Child's page >
- Child profile +
- Bookings +
- Make or view bookings** >
- Unpaid bookings >
- View menus and choices >

To book, please select from the options below and then select 'Make or view bookings.'

Make bookings for:

Week commencing:

Select 'Breakfast' then week then click 'Make or View Bookings'

Add to bookings balance

If you wish to add to your bookings balance, you can do so by selecting 'Add to bookings balance'.



- Your Child
- Add child
- Home
- Child's page
- Child profile
- Bookings
 - Make or view bookings
 - Unpaid bookings
 - View menus and choices

The Dell Primary School

Breakfast selection

Week commencing 3rd Sep 2018

Mon 3 Sep	Tue 4 Sep	Wed 5 Sep	Thu 6 Sep	Fri 7 Sep
	Book a Session	Book a Session	Book a Session	Book a Session
			Clear day	Clear day

Booking summary

Show symbols | Help | Hide info

Archie Morris's Breakfast

Bookings added	0
Bookings cancelled	0
Cost of new bookings	£0.00
Payment due	£0.00
Cancel	

Confirm bookings

Click a day to book (it'll turn green)
To 'unbook' a day, click 'Clear Day'
(Note: You cannot amend days that have passed)

Finally, click 'Confirm Bookings'